

Non Face-to-Face Identification Reference & Confirmation

STEP ONE: NON FACE-TO-FACE CLEARED CHEQUE OR DEPOSIT

Please choose one of the following two options (Cleared Cheque or Copy of Bank Statement) and fully complete that section.

Cleared cheque

I will write a cheque payable to Payline Financial Inc. in the amount of \$0.47. Once the cheque has cleared the personal account of the individual being identified, the application will be reviewed by a compliance officer of Payline. (This method may have delays associated with mailing the cheque as well as clearing it through the bank, and should not be relied on for time-sensitive needs.)

Upon the funds clearing the indicated account in the above selected method, please take the following action:

Donate the funds to a registered charity selected by Payline.

Please return the funds to my account.

Copy of Bank Statement

I will provide Payline with a copy of a downloaded true copy of a current bank statement showing my name, current address, bank address and account number of the person being identified. Scans of document will not be accepted.

STEP TWO: NON FACE-TO-FACE CONFIRMATION

Please have an acceptable agent from the list below complete the attached non face-to face identification confirmation form which is to include two pieces of valid, government issued identification.

ACCEPTABLE AGENTS

A person acting as an Agent for Payline Financial Inc. must be a member of one of the following professions:

- A Dentist, Medical Doctor, Chiropractor or Veterinarian
- A Judge, Magistrate or Lawyer
- A Notary or Notary Public
- An Optometrist or Pharmacist
- An Accountant with one of the following designations (CA, CMA, CGA, APA, PA or RPA)
- A Professional Engineer (P.Eng)

If the attached form is not used, please ensure the following confirmation is written on the identification copies with the ID type, ID number, Agent name, Agent business address, Agent profession, date and signature.

ACCEPTABLE IDENTIFICATION (MUST NOT BE EXPIRED)

Two pieces of identification required:

- Current driver's license (including a graduated license), showing your full name and address as it appears on your application
- Current Canadian passport or a valid passport from another country
- Canadian Citizenship Card
- Canadian Permanent resident card
- Certificate of Indian or Métis status, issued by the federal government
- Nexus express pass for the United States border
- Canadian fire arms registration license
- Provincial or territorial identification card

Non Face-to-Face Confirmation Continued...

I confirm that I have met with face to face on

I further confirm that the photograph on the identification is a true likeness of

Agent Business Name Phone

Agent Name Profession

Business Address

Agent Signature Date

PRIMARY ID DETAILS

ID Type

ID Number

SECONDARY ID DETAILS

ID Type

ID Number

IDENTIFICATION COPIES HERE